



## Anchoring Dreams & Piloting Careers

### FINANCIAL AID APPLICATION

#### General Information on Financial Aid, the Process for Applying and the Application Form

##### **POLICY STATEMENT ON FINANCIAL AID.**

LJM Maritime Academy (LJMMA) desires to provide each young Bahamian citizen desiring a career as an officer seafarer an opportunity to receive academic training despite financial constraints. However, LJMMA has limited funding from which it can assist eligible students, so in most cases only partial scholarships are awarded.

##### **WHAT IS FINANCIAL AID?**

Financial assistance granted by LJMMA to eligible students according to the measurement of demonstrated financial need or for merit which support the Academy's goal of excellence in education. Amount of the assistance is weighed against expenses to attend the Academy and available resources of the student.

##### **HOW DO I APPLY FOR FINANCIAL AID?**

- Be a Bahamian citizen
- Submit an application for entry to LJMMA
- Complete and submit a completed financial aid application form, along with all of the required documentation by the specified deadline.

##### **HOW IS THE AMOUNT OF MY FINANCIAL AID CALCULATED?**

Your level of financial assistance will be assessed and calculated based on the verification of the documentation you submit.

##### **HOW LONG CAN I RECEIVE FINANCIAL AID?**

You can receive financial assistance up to two years from the date of your enrolment into the Academy.

##### **CAN I LOSE MY FINANCIAL AID?**

- Yes. To retain financial aid, you must maintain a minimum cumulative grade point average (GPA) of a 'C' grade.
- You must have exemplary deportment.

##### **WHAT IS THE DEADLINE FOR APPLYING FOR FINANCIAL AID?**

- Applications for Financial Aid should be submitted at the same time that your application for entry into the Academy is submitted for entry into the Academy, but no later than 31 May each year for incoming students.
- Applications from currently enrolled students are received up to 15 July each year.

##### **THE FINANCIAL AID APPLICATION PROCESS.**

Step 1: Following submission of your application to LJMMA, complete a Financial Aid Application Form.

Step 2: Submit completed application, along with all required documentation, to the Financial Aid Office by the stipulated deadline.

Step 3: Financial Aid Office will inform you of a decision within four weeks of receipt of the application.



# LJM MARITIME ACADEMY

MARITIME CAY, NASSAU, BAHAMAS

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## **SECTION I: PERSONAL DATA**

LAST NAME:		FIRST NAME		MIDDLE NAME	
DATE OF BIRTH ____ M ____ D ____ YR		SEX: ____ M ____ F		MARITAL STATUS: ____ S ____ M ____ D ____ W	
PLACE OF BIRTH:			CITIZENSHIP:		
<b>PERMANENT ADDRESS:</b>					
HOUSE # AND STREET ADDRESS:		P. O. BOX		ISLAND	
PERSONAL EMAIL ADDRESS:			LJMMA EMAIL ADDRESS:		LJMMA STUDENT NUMBER:
<b>EMERGENCY CONTACT INFORMATION:</b>					
NAME		RELATIONSHIP		NAME	
EMAIL AND TELEPHONE NUMBER			EMAIL AND TELEPHONE NUMBER		
<b><u>SECTION II: ENROLMENT STATUS</u></b>					
I HAVE BEEN ACCEPTED AT LJMMA:			YES _____		NO _____
CADET PROGRAMME:			ENGINE _____		NAVIGATION _____



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I AM THE FIRST PERSON IN MY FAMILY TO ENTER THE SEAFARING PROFESSION	YES _____	NO _____
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### **SECTION III: DEPENDENCY STATUS**

THIS SECTION IS TO DETERMINE YOUR DEPENDENCY STATUS. PLEASE PROVIDE COMPLETE, ACCURATE INFORMATION. FALSIFICATION OF INFORMATION IN THIS OR ANY OTHER SECTION WILL RESULT IN NON-CONSIDERATION OF FINANCIAL AID AND MAY RESULT IN NON-CONTINUANCE AT THE ACADEMY

1. I AM MARRIED	YES _____	NO _____
2. I DEPEND ON MY PARENTS FOR FINANCIAL SUPPORT:	YES _____	NO _____
3. I AM OVER 17 AND UNDER 25 YEARS OF AGE:	YES _____	NO _____

### **SECTION IV: PARENT/GUARDIAN FINANCIAL INFORMATION**

If you answered “Yes” to question 1, 2 or 3 in Section 3, skip Section 4 and complete all sections that follow.

Dependents are required to provide the financial information of parent(s) and/or legal guardian(s). Your parent(s) and/or your legal guardian(s) are expected to make a contribution to the cost of your education as calculated by a percentage of total household income.

All information must be accurate and must be accompanied by verification documents as listed in the application checklist. Your responses will determine the amount of funding your family is required to contribute towards your LJMMA expenses. The rate and percentage of household income required for your family’s contribution will vary based on the level of household income available.

<b>FATHER/STEPFATHER/MALE GUARDIAN INFORMATION</b>		<b>MOTHER/STEPMOTHER/FEMALE GUARDIAN INFORMATION</b>	
NAME	RELATIONSHIP	NAME	RELATIONSHIP
EMPLOYER	TELEPHONE	EMPLOYER	TELEPHONE
OCCUPATION/JOB TITLE	CURRENT SALARY (ANNUAL)	OCCUPATION / JOB TITLE	CURRENT SALARY (ANNUAL)

P.O.BOX N-10455, Nassau, Bahamas • TEL: (242) 397-5300 / 325 2120/1 • FAX (242) 325 2128 •

• Website: [www.ljmma.edu.bs](http://www.ljmma.edu.bs) EMAIL: [info@ljmma.edu.bs](mailto:info@ljmma.edu.bs)



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### **SECTION V: FAMILY HOUSEHOLD INFORMATION**

You must complete this section in order for the total available financial resources to be assessed when measuring the amount of aid you may receive.

All information must be accurate and must be accompanied by verification documents as listed in the application checklist.

Your responses will determine the amount of funding your family is required to contribute toward your LJMA expenses.

Your family household information is required to determine factors which may impact the amount of aid you qualify to receive based on the number of people your household income supports and on other circumstances as listed below.

1. I live with my parent(s)/ legal guardian(s)	YES _____ NO _____
2. I depend on the government for financial support	YES _____ NO _____
3. My household has incurred major medical expenses for one of its members. If you answer "yes" to this question and wish this to be taken into consideration, you must provide supporting documentation and attach it to the application.	YES _____ NO _____
4. My household has suffered a major disaster in the last 12 months (e.g., fire, hurricane, flood, other catastrophic event). If you answer yes to this question and wish this to be taken into consideration, you must provide supporting documentation and attach it to the application.	YES _____ NO _____
5. Number of people living in my household, including me:	
6. Number of people in my household currently attending college or other post-secondary institutions full-time including me:	

### **SECTION VI: ESTIMATED APPLICANT CONTRIBUTION**

THIS SECTION IS TO BE COMPLETED IF THE APPLICANT IS EMPLOYED



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NAME OF COMPANY				
ADDRESS	EMPLOYER		TELEPHONE	
JOB TITLE		CURRENT SALARY (ANNUAL)		
<b>SECTION VII: FINANCIAL AID &amp; AWARDS</b> The Academy expects students to make every effort to secure all possible financial resources available to them. In the space immediately below, list all financial assistance sources for which you have applied, whether these are from public or private sources and whether they constitute loans or awards. Indicate whether the application is in progress or the award has been granted or denied.				
Name of the Financial Agency/Assistance (e.g., Lyford Cay Foundation)	\$ Value of Financial Assistance	Application in Progress	Grant Awarded	Grant Denied
<b>SECTION VIII: DECLARATION OF TRUE STATEMENT</b> This section requires your signature and, in the case of an applicant under 18 years of age, the signature of a parent or guardian.				
I DECLARE THAT THE INFORMATION DISCLOSED IN THIS APPLICATION IS TRUTHFUL AND ACCURATE.  I ACKNOWLEDGE THAT PROVIDING ANY FALSE AND/OR INACCURATE INFORMATION WILL RESULT IN THE FORFEITURE OF ANY FINANCIAL AID GRANTED BY LJMMA				
Applicant Signature		Date		
Parent / Guardian Signature		Date		
<b>SECTION IX: APPLICATION CHECKLIST</b> <ul style="list-style-type: none"> <li>- Completed Financial Aid Application Form</li> <li>- Proof of Bahamian citizenship (e.g., copy of relevant pages of a valid Bahamian passport).</li> <li>- Proof of other financial awards.</li> <li>- Proof of annual household income.</li> <li>- Proof of indirect educational expenses (e.g., rent), if applicable.</li> <li>- Proof of academic credentials</li> <li>- Certification of good character</li> <li>- Proof of financial status, e.g. Bank letter</li> </ul>				



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